

**Urology Associates of Richmond**  
Patient Demographics

Date: \_\_\_\_\_ Primary Care MD: \_\_\_\_\_ Other Referring MD: \_\_\_\_\_

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Suffix: \_\_\_\_\_

Address: Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

eMail: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Marital Status: (Circle One) Single Married Divorced Widowed Other: \_\_\_\_\_

Race: (Circle One) W/C AA Native Amer. Hisp. Asian Other: \_\_\_\_\_ Language: English Other: \_\_\_\_\_

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Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Employer Address: Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Responsible Party: Relationship: SELF (skip below) Spouse Parent Partner Other: \_\_\_\_\_

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Soc. Security #: \_\_\_\_\_ Employer: \_\_\_\_\_

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Emergency Contact: Relationship: Spouse Parent Partner Son Daughter Other: \_\_\_\_\_

Name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

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Primary Insurance: \_\_\_\_\_ Subscriber ID#: \_\_\_\_\_ Group#: \_\_\_\_\_

Holder: \_\_\_\_\_ Holder's DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Relationship: \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_ Subscriber ID#: \_\_\_\_\_ Group#: \_\_\_\_\_

Holder: \_\_\_\_\_ Holder's DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Relationship: \_\_\_\_\_

I authorize Urology Associates of Richmond, Inc. to release any medical information necessary to process my insurance claims. I authorize payment of benefits to Urology Associates of Richmond, Inc. I authorize Urology Associates of Richmond, Inc. to access any of my medical records for review of x-rays, tests, and / or medical reports needed for my care. I certify that the information given is correct and understand that I am responsible for any charges. Should this account be turned over to a collection agency or attorney, I understand that I am obligated to pay all court costs and reasonable attorney fees. I agree that any overpayments collected on this account may be applied directly to any delinquency for which I am legally responsible.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Acc# \_\_\_\_\_

## Urology Associates of Richmond HIPAA Access Form for Protected Health Information

Our Notice of Privacy Practices provides information about how we may use and disclose your Protected Health Information (PHI). As provided in our policy, the terms of our notice may change. If we change our notice, you may obtain a revised copy in our office or on our website.

I, \_\_\_\_\_ (Please Print) have read and/or received a copy of Urology Associates of Richmond's Notice of Privacy Practices. **Our privacy policy is available and posted in our office and on our website in the "forms" section where it may be read, printed, and/or downloaded.** I understand that I may ask questions to Urology Associates of Richmond if I do not understand any information contained in the Notice of Privacy Practices.

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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### UAR MAY CONTACT ME / LEAVE CONFIDENTIAL INFORMATION ON THE FOLLOWING NUMBERS:

Home: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Cell: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
Work: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

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### DISCLOSURES TO FAMILY AND FRIENDS

I, \_\_\_\_\_, give consent for my personal, confidential, and/or financial health care information to be given to the following person(s):

NAME	RELATIONSHIP	CONTACT NUMBER	TYPE OF INFORMATION
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS
			<input type="checkbox"/> ALL <input type="checkbox"/> APPTMTS <input type="checkbox"/> PRESCRIPTNS <input type="checkbox"/> BILLING <input type="checkbox"/> LAB RESULTS

**Patient Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Our Financial Policy**

Thank you for choosing Urology Associates of Richmond as your healthcare provider. The following is a statement of our Financial Policy which we require you to read and sign prior to being seen.

**WE ACCEPT CASH, CHECK OR CREDIT CARDS (MasterCard, Visa or Discover Card)**

**Regarding Insurance:**

You will be asked to provide your insurance card(s) at **EVERY** visit. This is to ensure that the information we have is correct and that we participate with your plan. All office co-pays are to be paid at the time of service. **This is an insurance company policy.** If you do not have your co-payment, you may be asked to reschedule your appointment. We will submit insurance claims for our patients. However, the agreement of the insurance carrier to pay for medical care is a contract between you and the carrier.

Insurance vary in coverage, and it is the patient's responsibility to understand his/her medical benefits. There may be limitations and exclusions to coverage. The patient portion is set by the insurance company. Patients are responsible for any co-insurance, deductibles, or any non-covered service, which are due at the time of service.

It is the responsibility of the patient to ensure we have a referral on file for your visit, if you have an insurance plan that requires one. If a referral was not obtained, you will be asked to sign a waiver or reschedule your appointment.

**Returned Checks:**

There is a \$29.00 return check fee on all returned checks and any future payments to the office will have to be made by cash, money order, or credit card.

**Missed Appointments:**

There is a \$30.00 fee for missed appointments or appointments that are cancelled without giving us a 24 hour notice.

**Collection Fees:**

In the event we are placed in the unfortunate position that we must turn your delinquent account over to a Collection Agency and/or Collection Attorney, you will be responsible for all collection cost, including a recovery fee of 30% of the balance due, as well as any and all court cost and attorney fees that may be incurred.

**Fees for Forms:**

Your Physician and Staff will be happy to fill out any necessary forms that you may need. Routine "Work Notes/Medical Excuses" will be processed without a fee. However, please be advised that due to the time and processes required to fulfill more extensive requests, we reserve the right to charge a fee of \$25.00 for this service. These costs are considered non-covered by insurance companies, thus, payment of this fee is due at the time of request.

X \_\_\_\_\_  
Signature of Patient or Responsible Party

Date: \_\_\_\_\_

**Urology Associates of Richmond  
Patient Medical Information**

Medication:	Dose:	Pills/Day:	Medication:	Dose:	Pills/Day:

Allergy:	Reaction (i.e. rash, etc.)	Allergy:	Reaction (i.e. rash, etc.)

Pharmacy: \_\_\_\_\_ Pharmacy Phone: \_\_\_\_\_

Mail Order Pharmacy: \_\_\_\_\_

Weight: \_\_\_\_\_ Height: \_\_\_\_\_

**Social History:**

Marital Status: (circle)    Single    Married    Separated    Divorced    Widowed    Partner

Occupation: \_\_\_\_\_

Alcohol Consumption:    None    Social    \_\_\_\_\_ Drinks/ day    \_\_\_\_\_ Beers / day

Tobacco Use: (circle)    Never  
 Current:    \_\_\_\_\_ packs /day    \_\_\_\_\_ cigs/day    \_\_\_\_\_ Smokeless  
 Former:    \_\_\_\_\_ packs/day    Quit: (# of years or date) \_\_\_\_\_

**Family History:** (please indicate only Father / Mother / Brother / Sister / Child)

Disease	Family Member	Disease	Family Member
Hypertension		BPH / Large Prostate	
Diabetes		Prostate Cancer	
Heart Disease		Kidney Stones	
Lung Disease		Kidney Disease/Dialysis	
Colon Cancer		Kidney Cancer	
Breast Cancer		Other:	

**Past Medical History:** (Have you ever been diagnosed with...) please circle

**Heart:**

Angina / Chest Pain  
Arrhythmia  
Atrial Fibrillation  
Congestive Heart Failure  
Coronary Artery Disease  
Heart Attack  
Heart Murmur  
Heart Valve Disease

**Vascular:**

Aortic Aneurysm  
Peripheral Vascular Disease

**Blood:**

Anemia  
Bleeding Disorder  
Deep Vein Thrombosis  
Hemophilia  
Leukemia  
Sickle Cell Disease  
Religious Objection to  
transfusion

**Endocrine:**

Diabetes  
Thyroid Disease  
Gout  
Low Testosterone  
Infertility

**General:**

Environmental Allergies  
Hypertension  
High Cholesterol  
Obesity  
HIV/AIDS  
Sleep Apnea  
Osteoporosis

**Gastrointestinal:**

Gall Stones  
Diverticulitis  
Diverticulosis  
GERD / Reflux  
Hemorrhoids  
Ulcer  
Irritable Bowel Syndrome  
Hepatitis  
Pancreatitis  
Liver Disease  
Crohn's Disease  
Ulcerative Colitis  
Colon Polyps

**Urology**

BPH/ Large Prostate  
Incontinence  
Inability to Void  
Bladder Infection  
Prostate Infection  
Testicular Infection  
Interstitial Cystitis  
Kidney Infection  
Kidney Stones  
Bladder Stones  
Kidney Cysts  
Polycystic Kidney Disease  
Kidney Failure  
Dialysis  
Kidney Transplant  
Congenital Kidney Disease  
Undescended Testicle  
Warts  
Sex Transmitted Disease

**GYN:**

Ovarian Cysts  
Uterine Fibroids  
Endometriosis

**Head & Neck:**

Cataracts  
Glaucoma  
Hard of Hearing  
Visual Impairment  
Sinusitis

**Musculoskeletal:**

Arthritis  
Back Pain  
Fibromyalgia

**Neurological:**

Stroke  
Spinal Cord Injury  
Seizure Disorder  
Alzheimer's Disease  
Parkinson's Disease  
Multiple Sclerosis  
Migraine  
Herniated Disk

**Psychiatric:**

Anxiety  
Depression  
Mental Illness

**Respiratory:**

Asthma  
Bronchitis  
COPD / Emphysema  
Pneumonia  
PE – Pulm. Embolism

**Tumors:**

Kidney Cancer  
Prostate Cancer  
Bladder Cancer  
Testicular Cancer  
Breast Cancer  
Cervical Cancer  
Cancer of Uterus  
Ovarian Cancer  
Lung Cancer  
Lymphoma  
Leukemia  
Melanoma  
Pancreatic Cancer  
Colon Cancer  
Rectal Cancer  
Brain Tumor

**Past Surgical History:** (Please Circle previous surgical procedures you have had)

**Heart:**

AICD / Pacemaker  
 Angioplasty / Stents  
 Heart Bypass  
 Heart Valve

**Vascular:**

Carotid Artery  
 Surgery  
 Vascular Surgery /  
 Leg Bypass

**General:**

Hernia  
 Splenectomy (Spleen)

**GI:**

Appendix  
 Gall Bladder  
 Bowel Resection  
 Gastric Bypass or  
 Banding  
 Rectal Surgery

**Urology:**

**Bladder**  
 Tumor  
 Cystectomy

**Continence**

Collagen Injection  
 Sling/"Tack"  
 Other

**Stones**

ESWL/ Lithotrpsy  
 Ureterscopy  
 Don't Know

**Kidney**

Removal  
 Partial Removal  
 Other

**Ureter**

Stent  
 Other

**Penis**

Implant  
 Removal  
 Other

**Testicle/Scrotum**

Removal  
 Cyst  
 Hydrocele -Fluid  
 Varicocele- Veins

**Prostate- Voiding**

TURP  
 Laser  
 Other

**Prostate - Cancer**

Biopsy  
 Removal  
 Seeds  
 External Radiatn

**OB / Gyn:**

Breast Surgery  
 Ovarian Cyst /  
 Removal  
 Vag. Hysterectomy  
 Abd. Hysterectomy  
 Bladder or Rectal  
 Suspension  
 Laser Ablation  
 Endometriosis  
 Uterine Ablation  
 (NOVAsure)  
 D and C  
 Tubal Ligation

Vaginal Deliveries

Caesarian Sections

Miscarriages/Abort.

**Head and Neck:**

Cataract Surgery  
 Other Eye Surgery  
 Ear Surgery  
 Facial/Nasal/Sinus  
 Surgery  
 Thyroid Surgery  
 Parathyroid Surgery  
 Brain Surgery

**Musculoskeletal:**

Amputation  
 Shoulder Surgery  
 Back Surgery  
 Hip Surgery  
 Knee Surgery  
 Ankle or Foot  
 Surgery

**Respiratory:**

Lung Surgery

**Skin:**

Basal Cell  
 Melanoma  
 Squamous Cell

**Recent Symptoms: (please circle)**

**General:**

Chills  
 Fevers  
 Fatigue  
 Headache  
 Hot Flashes  
 Weight Gain  
 Weight Loss

**Eyes**

Cataracts  
 Glaucoma  
 Visual Changes

**Allergies:**

Environmental  
 Food

**Neurologic:**

Dizziness  
 Disorientation  
 Fainting  
 Headache  
 Arm or Leg Weakness

**Endocrine:**

Excessive thirst

**Abdominal:**

Nausea / Vomiting  
 Abdominal Pain  
 Constipation  
 Diarrhea

**Heart:**

Chest Pain  
 Shortness of Breath  
 Swelling

Chest Palpitations

**Skin:**

Rash  
 Warts

**Musculoskeletal:**

Arthritis  
 Back Pain  
 Joint Pain

**Head & Neck:**

Nasal / Sinus  
 Congestion  
 Hearing Problems  
 Sore Throat

**GYN:**

Heavy Vag. Bleeding  
 Irregular Vag. Bleed  
 Pelvic Pain/Cramping

Vag. Pressure/Mass  
 Vaginal Discharge  
 Painful Intercourse

**Respiratory:**

Asthma  
 Cough  
 Wheezing  
 Difficulty Breathing

**Blood:**

Bleeding Problems  
 Easy Bruising

**Psychiatric:**

Anxiety  
 Depression

Name: \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

1. If you are over age 65, have you experience any urinary leakage?  
YES \_\_\_\_\_ NO \_\_\_\_\_  
\*with an urge to void: YES \_\_\_\_\_ NO \_\_\_\_\_  
\*with a cough or sneeze: YES \_\_\_\_\_ NO \_\_\_\_\_
2. If you are over age 65, have you undergone a DXA scan to screen for bone density strength (osteopenia or osteoporosis)  
YES \_\_\_\_\_ NO \_\_\_\_\_ if yes, approximate date: \_\_\_\_\_
3. If you are female between the ages of 40 and 69, have you had a mammogram?  
YES \_\_\_\_\_ NO \_\_\_\_\_ if yes, approximate date: \_\_\_\_\_
4. If you are between the ages of 51 and 75, have you had a colonoscopy?  
YES \_\_\_\_\_ NO \_\_\_\_\_ if yes, approximate date: \_\_\_\_\_
5. If you are 18 or older, did you receive an influenza vaccine during the flu season?  
YES \_\_\_\_\_ NO \_\_\_\_\_ if yes, approximate date: \_\_\_\_\_
6. If you are age 65 or older, have you received the Pneumococcal(Pneumonia) vaccine?  
YES \_\_\_\_\_ NO \_\_\_\_\_ if yes, approximate date: \_\_\_\_\_
7. If you are 18 or older, are you a current tobacco user or do you use smokeless tobacco?  
YES \_\_\_\_\_ NO \_\_\_\_\_

Reason for your visit:      Routine Apptmt.      Recent Surgery      Procedure  
 Other: \_\_\_\_\_

Today I feel:      Well    Ill      Better    Worse    Other: \_\_\_\_\_

**Recent Symptoms (Please Circle):**

<b>General:</b> Chills Fevers Fatigue Hot Flashes  <b>Eyes</b> Cataracts Glaucoma Visual Changes	<b>Neurologic:</b> Dizziness Disorientation Fainting Headache  <b>Abdominal:</b> Nausea / Vomiting Abdominal Pain Constipation Diarrhea	<b>Heart:</b> Chest Pain Shortness of Breath Swelling Chest Palpitations  <b>Skin:</b> Rash Warts	<b>Musculoskeletal:</b> Arthritis Back Pain Joint Pain  <b>Respiratory:</b> Asthma Cough Wheezing Difficulty Breathing
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**Please Circle the number for each question:**

Over the last month I've:	Never	1 in 5 Times	Less than ½ the time	Half the Time	More than ½ the Time	Almost Always
Felt I didn't empty completely	0	1	2	3	4	5
Had to empty again less than 2 hours later	0	1	2	3	4	5
Stream stopped and Started	0	1	2	3	4	5
Unable to Postpone Voiding	0	1	2	3	4	5
Had a Weak Stream	0	1	2	3	4	5
Had to Push or Strain	0	1	2	3	4	5

**# of Times Up at Night to Empty** \_\_\_\_\_

How would you feel if you were to remain no better or worse than you currently are?	Delighted	Pleased	Mostly Satisfied	Mixed	Mostly Unsatisfied	Terrible
	0	1	2	3	4	5

**Incontinence:**      Do you leak urine?    Yes    No

If yes:      When I cough / laugh    Can't make it on time    Both    Don't know when I will

I use:      \_\_\_\_\_ Pads / Diapers / day      \_\_\_\_\_ Pads / Diapers / Night

In compliance with recent US Government regulations, all patients with: **Obesity, High Blood Pressure, Tobacco Use** are encouraged to see their primary care physician to manage these issues. People over the age of 50 should discuss getting an influenza vaccine with their primary care physician as well. Please note, primary management of these problems is not within the general scope of standard urologic practice. However, failure to address these issues with your primary care physician may have a detrimental impact on your urologic health. Should you have questions regarding the role these disorders may play in your urologic diagnosis, please do not hesitate to discuss this with your urologist.